



Devon & Cornwall Police

Resources Board

Wednesday 1 February 2023

In the Fowey Meeting Room and commenced at 2.00pm

Attendance

Fran Hughes (OPCC Chief Executive) (Chair)
Jim Colwell (Deputy Chief Constable)
Sandy Goscomb (Director of Finance and Resources)
Alexis Poole (Assistant Chief Officer, People)
Laura Haynes (Head of Estates) (virtual)
Bex Ousley (Specialist Support Coordinator)

Alison Hernandez (Police and Crime Commissioner)
Nicky Allen (OPCC Treasurer)
Jim Nye (Assistant Chief Constable, Local Policing and Partnerships)
Sarah Baker (Head of Business Accounting)
Mike Saltern (Independent Advisor) (OPCC)
Jo Warburton (Specialist Support Coordinator)

Apologies

Will Kerr (Chief Constable)

02/23/08 Opening and Declaration of Interests [FOIA Open]

Fran Hughes opened the meeting, welcoming members, and noting apologies. No declarations of interest, Health and Safety, or equality concerns were raised.

02/23/09 Draft Minutes from previous meeting 4 January 2023 [FOIA open]

The minutes from the previous meeting held on Wednesday 4 January 2023 were agreed as a true and accurate record, following amendments to:

1. Minute reference 01/23/02 Draft Minutes from Previous Meeting 14 December 2022:

- d. Minute reference 12/22/128 Estates Update:

The Board:

1. Noted the updates provided within the paper.
2. Approved the grant of a full repairing lease of Beacon Park Road, Plymouth, of up to 15 years to the Transforming Futures Multi Academy Trust (or similar). With a review for selling the site with its tenants to be carried out in 2024.

2. Minute reference 01/23/06 Agreement of Final Budget Position 2023/24, fifth bullet point:

- It had been identified that small individual business cases had not been received as per previous years. Short business cases for Firearms Licensing, Forensics, and the Resource Management Unit (RMU) were requested for the meeting week commencing 9 January 2023. It was agreed that sufficient detail was already available for the front desk investment.

02/23/10 Action Log [FOIA open unless exemptions below]

- a. **Action 413 Group Budget Monitoring Report (previous minute reference 09/22/93, 10/22/97k, 11/22/107d, 12/22/112b and 01/23/03b)**
Action owner updated to Sandy Goscomb. A review would be undertaken focusing on understanding current overtime trends, proposing changes to strengthen control if needed, and make predictions on future requirements. It would be based on Basic Command Units (BCU) overtime, the area most impacted by uplift officers. The task had been passed to the Chief Superintendent Productivity and Efficiency Review for detailed work, and would be undertaken in Roads Policing first under ACC Jim Nye. A formal update would be provided to the Board 5 April 2023.
Action to remain open.
- b. **Action 424 Decisions from Executive Catch Up 3 September 2022 – Heating Savings (previous minute reference Force Executive Board 12/22/112)**
Members were advised it was too soon to have the data. Action deferred to 5 April 2023 meeting.
Action to remain open.
- c. **Action 426 Fire Policy and Procedures Paper – Personal Emergency Evacuation Plans (PEEPs) (previous minute reference 11/22/108, 12/22/112e and 01/23/03c)**
Members noted work was ongoing and the action would remain open.
Action to remain open.
- d. **Action 428 Capital Monitoring Report 2022/23 – Financial Management (previous minute reference 11/22/111, 12/22/112f and 01/23/03d) [FOIA Closed s.42 Legal Professional Privilege]**
- e. **Action 432 Estates Compliance – Fire Compliance Report (previous minute reference 11/22/113)**
Briefing provided at minute reference 02/23/14.
Action discharged.
- f. **Action 436 Draft Minutes from previous meeting 17 November 2022: a. Minute reference 11/22/110 Group Budget Monitoring Report 2022/23 September (previous minute reference 11/22/110, 12/22/121 and 01/23/03g)**
Members noted the update provided on the action log which was the overall design, and it did not include the Officer of the Police and Crime Commissioner (OPCC) post.
Action discharged.
- g. **Action 440 Stock Condition Update (previous minute reference 12/22/127 and 01/23/03k) [FOIA Closed s.43 (2) Commercial Interests]**
- h. **Action 442 S106/CIL Position Update (previous minute reference 12/22/129 and 01/23/03m) [FOIA Closed s.43 (2) Commercial Interests]**
- i. **Action 443 Summary of PCC Budget Engagement Survey (previous minute reference 01/23/05)**
Briefing provided at minute reference 02/23/15.

Action discharged.

- j. **Action 444 Agreement of Final Budget Position 2023/24 (previous minute reference 01/23/06)**

Action complete.

Action discharged.

- k. **Action 445 Agreement of Final Budget Position 2023/24 (previous minute reference 01/23/06)**

Members noted the update on the action log.

Action discharged.

02/23/11 Capital Monitoring Report (Quarterly) [FOIA Closed s.43 Commercial Interests]

02/23/12 Group Budget Monitoring Report [FOIA Open]

Sarah Baker presented the Group Budget Monitoring Report to the members which outlined the position for 2022/23 as of 31 December 2022. The forecasts within the paper were prepared in liaison with budget holders and considered the latest workforce information.

The following points were highlighted:

- The forecast outturn position at the end of December 2022 had a Force overspend of £977,000 and an OPCC breakeven position. However, members noted it was still an underspending budget despite the figure.
- The Contact Centre job evaluation regrade of the Resource Deployment Officer (RDO) role, which was backdated to the end of October 2022, had had a significant impact on the overspend figure.
- Members noted the importance of monitoring job evaluation requests and were reassured they would be managed through the vacancy management work led by Alexis Poole and Sandy Goscomb, and any large scale requests would be escalated to the Board.
- A notification of a rates rebate of £348,000 for the Middlemoor site, which was backdated to 2017/18, had been received. Not all the cost challenge savings were able to be achieved. The rebate would offset the £348,000 of cost challenge savings which were to be found in 2022/23.
- Members noted the risks in the paper which would reduce as the year went on, and included an uplift grant which was subject to achieving the required headcount by 31 March 2023. It was anticipated the headcount would be achieved and the grant would be received in full.

The Board:

1. Were reassured that the financial forecast as of 31 December 2022 reflected the most likely outturn at 31 March 2023, based on most recent information and estimates.

Thanks was given to Sarah Baker for her updates, and she left the meeting.

02/23/13 Process for Development of the Firing Range Business Case [FOIA Closed s.43 Commercial Interests]

- 02/23/14 Estates and Fire Compliance Update [FOIA Closed s.43 Commercial Interests]**
- 02/23/15 Public Enquiry Offices Report [FOIA Closed s.43 Commercial Interests]**
- 02/23/16 Vacancy Management Criteria Process [FOIA Closed s.22 Information Intended for Future Publication]**

Date, Time, and Location of Next Meeting

There being no other business the meeting closed at 4.32pm. The next Resources Board meeting will be held on Wednesday 1 March 2023, commencing at 2.00pm in Fowey meeting room.