



Devon and Cornwall Police

Resources Board

Wednesday 7 June 2023

In the Fowey Meeting Room, commenced at 2.00pm

Attendance

Jim Colwell (Deputy Chief Constable) (Chair)
Sandy Goscomb (Director of Finance and Resources)
Felicity Ridgway (Director of Operations – OPCC)
Sarah Baker (Head of Business Accounting)
Mike Saltern (Independent Advisor) (Office of the Police and Crime Commissioner)

Alexis Poole (Assistant Chief Officer - People)
Nicky Allen (Treasurer – Office of the Police and Crime Commissioner)
Robin Wheeler (Head of Finance)
Dinah Cox (Non-Executive Director – Force)
Bex Ousley (Specialist Support Coordinator)

Guests

Mike Stamp (Director of Legal, Reputation and Risk) (for minute reference 06/23/66) (virtual)

Sue Fielder (Administration and Business Support Manager – Specialist Support) (Observer)

Apologies

Alison Hernandez (Police and Crime Commissioner)
Fran Hughes (Chief Executive – Office of the Police and Crime Commissioner)
Laura Haynes (Head of Estates)

Will Kerr (Chief Constable)
Glen Mayhew (Assistant Chief Constable, Local Policing and Partnerships)

06/23/58 Opening and Declaration of Interests [FOIA Open]

Jim Colwell opened the meeting, welcoming members, and noting apologies. No declarations of interest, Health and Safety, or equality concerns were raised. Members noted the meeting was quorate.

06/23/59 Minutes from previous meeting 3 May 2023 [FOIA Open]

The minutes of the previous meeting Wednesday 3 May 2023 were agreed as a true and accurate record, subject to the following amendment:

Minute reference 05/23/53 St Ives: Extension of Lease of Stennack premises for St Ives Police Station to read:

- Laura Haynes presented the St Ives: Extension of Lease of Stennack premises for St Ives Police Station paper, which provided an updated position and sought authority to extend the lease at Stennack House for five years from 29 October 2023. Members noted that it

had not been a priority to sell the Police Station in St Ives. The intention was to take advantage of the opportunity afforded within the Fire Station land. This option had not however subsequently proven viable, and the GP Practice became the preferred option. It was suggested a longer lease could be negotiated as the Force was seeking a permanent solution in St Ives. Section 151 Officers would be delegated final decision regarding the lease, and would return any contentious issues to the Board for consideration.

06/23/60 Action Log [FOIA Open unless exemptions below]

- a. Action 424 Decisions from Executive Catch-up 3 September 2023 – Heating Savings (previous minute reference Force Executive Board 12/22/112, 02/23/03b and 04/23/36b)**
Briefing provided at minute reference 06/23/62.
Action closed.
- b. Action 458 Health and Safety Policy Statement Reissue (previous minute reference 03/23/23 and 05/23/48e) [FOIA Closed s.22 Information Intended for Future Publication]**
- c. Action 463 Pondgrounds Update (previous minute reference 03/23/26)**
Members noted the update provided on the action log. Nicky Allen informed members there may be a condition of the planning application to build a fence across the top of the cliff, as the pathway was quite close to the edge.
Action closed.
- d. Action 464 Pondsground Update (previous minute reference 03/23/26)**
Members noted the planning application would be considered by the Planning Authority 12 July 2023.
Action closed.
- e. Action 467 Lowman House Proposal (previous minute reference 03/23/28 and 05/23/48f) [FOIA Closed s.31 Law Enforcement]**
- f. Action 478 Environmental Sustainability Action/Progress (previous minute reference 03/23/31, 04/23/36l and 05/23/48m)**
The Sustainability Manager post remained vacant despite several attempts to recruit. A marketing supplement was being sought to try and make the role more appealing. Members noted all options to make the post attractive had been explored with no viable option having been identified. A further update would be provided to the Board 5 July 2023.
Action to remain open.
- g. Action 482 Health and Safety Accident, Incident and near Miss Data, and Compliance (previous minute reference 04/23/45 and 05/23/48q) [FOIA Closed s.22 Information Intended for Future Publication]**
- h. Project Horizon Update (previous minute reference 05/23/54) [FOIA Closed s.22 Information Intended for Future Publication]**
- i. Action 488 Estates Planned Work Programme (previous minute reference 05/23/55) [FOIA Open unless exemptions specified]**
Members took note of the action provided on the action log. Some gaps remained within the team, but recruitment was ongoing.
Action closed.

06/23/61 Revenue and Capital Draft Outturn Position [FOIA Open]

Members received and noted the Financial Outturn 2022/23 paper provided by Sarah Baker. The report considered the final closing position for the last financial year.

The following key points were highlighted:

- There were no significant changes since the previous report last month, and members observed the final revenue outturn position after carry forwards was an overspend of £318,000, which would be transferred from General Balances.
- The final capital outturn was £3,685,000 underspend with slippage into 2023/24 of £3,851,000 and £166,000 an overspend.
- The report provided a review of the whole year from budget setting through to outcomes, noting:
 - An underspend had been identified early due to the number of unexpected leavers, and had been redirected into one-off investments, and an improvement reserve had been created.
 - Inflation pressures had included the pay awards which had been budgeted at 3.5%, but had resulted in 5% on average. The Government had made some grants available to part fund.
 - A residual balance of £318,000 had been transferred from general balances.
 - Uplift targets had been reached and the Force had secured its £5.8 million of Uplift Grants.
 - The level of reserves had increased slightly and were being monitored, and it had been noted Vision Zero had pushed the reserves up by around £2 million.
 - The Budget management reserve would be supporting the next three years of the Medium Term Financial Strategy (MTFS).
- Members noted the aim of the members to improve the performance of 101 in the Contact Centre had not yet been met.
- Highlight was given to Table Two - Contact Centre Volumes which highlighted the low numbers, and targets had not been achieved. However, assurance was provided that although the Force had been an outlier, a position had been maintained.
- Table One – Police Officers by Rank would be updated accordingly to show Officer numbers.
- Members noted the finance team had worked hard to reach the statutory deadline of 31 May 2023 to publish the Draft Statement of Accounts ready for Audit.

The Board:

1. Noted the quality report with a clear understanding, and were aware of the final position of capital and revenue spend against budget for 2022/23, and the subsequent effect on the Force's reserve balances.

Members thanked Sarah Baker for her update, and she left the meeting.

06/23/62 Energy Expenditure and Savings over Winter 2022/23 [FOIA Open]

Members received and noted the Energy Usage – Winter 2022/23 compared to Winter 2021/22 paper, provided by Sandy Goscomb. An assessment had been undertaken to show comparative energy expenditure and savings made throughout Winter 2022/23 (October 2022 to March 2023) to the same period during Winter 2021/22.

The following points were raised:

- Heating temperatures had been reduced by one degree Celsius (°C) as part of the national and local commitment to reduce energy consumption and greenhouse gas emissions, along with considering increased energy prices.
- An increase in complaints to Building and Estates Department had been seen following the reduction in heating temperature.
- The Force saved over £65,000 in gas costs for Winter 2022/23, and those savings had been built into the budget.
- Over 49.5 tonnes of carbon had been saved, which had helped to reduce the organisation's environmental footprint.
- Members noted the savings had been lower than anticipated.
- Work was ongoing with the Estates Department to better manage energy use, and for better monitoring to help with future improvements.
- A suggestion had been made for communications (comms) to be released to highlight the savings made.

Sandy Goscomb would draft comms regarding the efficiency savings on heating, to be released to all staff.

For action by: Sandy Goscomb

Action discharged.

06/23/63 Workforce Supply Plan [FOIA Closed s.22 Information Intended for Future Publication]

06/23/64 Health and Safety Statement [FOIA Closed s.22 Information Intended for Future Publication]

06/23/65 Estates Update – Exmouth Police Station [FOIA Closed s.43 (2) Commercial Interests]

06/23/66 Quarterly Litigation Report [FOIA Closed s.42 Legal Professional Privilege]

Date, Time, and Location of Next Meeting

There being no other business the meeting closed at 3.40pm. The next Resources Board meeting will be held on Wednesday 5 July 2023, commencing at 2.00pm in the Fowey meeting room.