

Devon and Cornwall Police and Police and Crime Commissioner Resources Board

Wednesday 3 April 2024

Fowey Room, Middlemoor and via MS Teams - commenced at 2.00pm

Attendance

Fran Hughes (Chief Executive Office of the
Police and Crime Commissioner) (Chair)
Alison Hernandez (Police and Crime
Commissioner)
Sarah Baker (Head of Business Accounting)
Robin Wheeler (Head of Finance)
Dinah Cox (Non-Executive Director)

Jim Colwell (Acting Chief Constable)

Sandy Goscomb (Director of Finance and
Resources)
Nicky Allen (Treasurer OPCC)
Mike Saltern (Independent Advisor OPCC)
Tracey Bolt (Specialist Support Coordinator)

Guests

Glen Mayhew (Assistant Chief Constable Local
Policing) (for minute reference 03/24/30 and
03/24/31 only)
Matt Bourne (Superintendent Call Management
and Communications Unit) (for minute reference
03/24/32 only)

Mike Stamp (Director of Legal Services)
(for minute reference 03/24/34 only)

Laura Wotton (Head of Estates)

Apologies

Alexis Poole (Assistant Chief Officer People)

03/24/22 Opening and Declaration of Interests [FOIA Open]

Fran Hughes opened the meeting, welcoming members, introductions were made, and apologies noted. No Health and Safety, or equality concerns raised. The following declaration of interest was raised:

Item	Member	Reason	Action
Minute reference 03/24/31	Dinah Cox	Devon Community Foundation Interest	Noted and member would not take part in decision

03/24/23 Minutes from previous meeting 6 March 2024 [FOIA Open]

The minutes of the previous meeting Wednesday 6 March 2024 were agreed as a true and accurate record, with the following amendment:

03/24/24 Action Log [FOIA Open unless exemptions specified below]

- a. **Action 517 Estates Update (previous minute reference 11/23/115b, 01/24/03e and 02/24/12b)**
Work was ongoing and a response was awaited from Cornwall Council in respect of liability.
Action to remain open.
- b. **Action 520 Estates Update (previous minute reference 11/23/115d, 01/24/03g and 02/24/12d)**
Work was ongoing and funding conversations had taken place with the local Council for building works to be undertaken.
Action to remain open.
- c. **Action 526 Front Desk Re-opening Update (previous minute reference 01/24/07 and 02/24/12h) [FOIA Closed s.22]**
- d. **Action 531 Minutes from previous meeting 3 January 2024 (previous minute reference 02/24/11)**
Conversations had taken place regarding the Cranbrook Development, which was now part of business as usual work.
Action closed.
- e. **Action 532 Group Budget Monitoring Position for 2023/24 January 2024 (previous minute reference 01/24/13)**
Confirmation was received that all required staff had undertaken the appropriate file quality training for the necessary roles.
Action closed.
- f. **Action 533 Group Budget Monitoring Position for 2023/24 January 2024 (previous minute reference 01/24/13)**
It was confirmed that the recent pension changes only affected Police Officers.
Action closed.
- g. **Action 534 Capital Monitoring Report (previous minute reference 02/24/14) [FOIA Closed s.43 Commercial Interests]**
- h. **Action 535 Capital Monitoring Report (previous minute reference 02/24/14) [FOIA Closed s.43 Commercial Interests]**
- i. **Action 536 Firearms Range Options (previous minute reference 02/24/15)**
Conversations had commenced and work would be picked up as business as usual activity.
Action closed.
- j. **Action 538 Firearms Licensing De-Coupling Update (previous minute reference 02/24/16) [FOIA Closed s.22 Information Intended for Future Publication]**
- k. **Action 540 Estates Update Paper (previous minute reference 02/24/18) [FOIA Closed s.43 Commercial Interests]**
- l. **Action 543 Camborne Police Station (previous minute reference 02/24/20) [FOIA Closed s.43 Commercial Interests]**

03/24/25 Investment into Professional Investigation Programme 2 (PIP2) [FOIA Closed s.31 Law Enforcement]

03/24/26 Group Budget Monitoring Report 2023/24 February 2024 [FOIA Open unless exemptions specified below]

Sarah Baker presented the Group Budget Monitoring Report 2023/24 February 2024, and the following key points were noted:

- There was a significant reduction in costs at the end of February 2024 which showed a Force underspend of £1,132,000 and an OPCC breakeven position. The main reason for the change since last month was due to an unexpected rates rebate backdated to 2021 and reduced Estates costs by £816,000.
- As the Force came to the end of the 2023/24 fiscal year, a number of identified underspends absorbed the additional costs of major operations and some changes in tax liabilities.
- Overall, the changes since January 2024 had put the Force in a favourable position with an increase in the amount to be transferred to General balances of £850,000.
- Since writing the report the Home Office had advised it is to provide £20 million to support additional software costs for forces which had come from an underspend on the Emergency Services Network (ESN) programme, with £470,000 being provided to Devon and Cornwall as a one-off payment. This would be accounted for in 2023/24.
- As agreed at the January 2024 Board, the Uplift grant had been accounted for in this fiscal year and unallocated amounts would be transferred into general balances.
- The costs of the national Information Technology (IT) services was expected to increase next year, and there may be a call on General balances.
- There was further potential for General balances to be drawn on, with the potential for further costs regarding the airwave continued tax liability.
- Potential carry forwards had started to be raised and would be covered in the next Resources Board report.
- The Force had met the uplift headcount target with 3701 police officers, which was seven over target.
- It was confirmed that Devon and Cornwall was sixth nationally in respect of reserves and general balances.

[FOIA Closed s.22]

[FOIA Closed s.31 and s.40]

Jim Colwell would consult with Assistant Chief Constable Operations to scope the consequences of stepping away from being a Modern Slavery and Organisational Immigration host Force to understand the financial, legal and staff impacts.

For action by: Jim Colwell

The Board:

1. Were assured that the financial forecast as at 29 February 2024 reflected the most likely outturn at 31 March 2024 based on most recent information and estimates.

03/24/27 Quarterly Compliance Report [FOIA Closed s.31 Law Enforcement]

- 03/24/28 Camborne Police Station Refurbishment Phase Three [FOIA Closed s.43 Commercial Interests]**
- 03/24/29 Replacement Vehicle Purchase Charges [FOIA Closed s.42 Legal Professional privilege]**
- 03/24/30 Investment of Vehicles into Local Policing [FOIA Closed s.31 Law Enforcement]**
- 03/24/31 Proceeds of Crime Act Update and the Chief Constables Foundation Proposal [FOIA Closed s.31 Law Enforcement]**
- 03/24/32 Additional Supervisory Staff for Police Enquiry Office Project 2024/2025 [FOIA Open]**

Matt Bourne presented the paper, which sought an additional Supervisor post for the Police Enquiry Office (PEO) project, with the following key points noted:

- The PEO shift review continued, as the change demand for the PEO's was not yet understood due to historic shift patterns which remained.
- There was no recommended average in terms of supervisor to staff ratio, but the Contact Centre had a one supervisor to 12 staff ratio.
The existing supervisor to staff ratio would pose challenges as additional Public Enquiry Offices were opened. One supervisor currently covered four locations, due to new PEO's not being fully trained and deployable.
- With the uplift in staff, the supervisor shift pattern would be re-modelled against business requirements, and there could be further requests for more supervisors following Uplift.

Members considered the potential of having a Senior PEO based at each station once all staff were fully trained and deployable to provide additional support and resilience to Supervisors.

The Board agreed:

1. The budget for an additional PEO supervisor to be recruited to take line management of the new Public Enquiry Offices and staff to avoid undue and unparalleled numbers of staff reporting to the existing supervisors.
2. The review of current staff shift patterns over the next six-12 months in order to ascertain whether the staff ratio to supervisors could be reduced, thus reducing the requirement for further additional supervisors.

Matt Bourne left the meeting and Mike Stamp joined the meeting virtually.

03/24/33 Outgoing Members [FOIA Open]

Members noted Mike Saltern and Sandy Goscomb were leaving the Board, and they were thanked for their knowledge and contributions to the Resources Board, and were presented with a Commissioners Award by the Police and Crime Commissioner (PCC).

**03/24/34 Dealignment of Alliance Corporate Communications and
Engagement Department [FOIA Closed s.22 Information Intended for Future
Publication]**

Date, Time, and Location of Next Meeting

There being no other business the meeting closed at 4.31pm. The next Resources Board meeting would be held on Wednesday 8 May 2024, commencing at 2.00pm in the Fowey Room, Middlemoor.