Is any of the below true:
- Is there immediate risk of harm to staff or public?
- An offender is detained and is aggressive?

Yes
- CALL 999

No
- Has a theft occurred?
  - ‘SCONE’ model fulfilled?
  - Offender apprehended? (NOT aggressive)

Yes
- CALL 101

No
- Preparation for arrival of police:
  (As soon as practicable):
  - CCTV – Viewed, available and burned to disc / memory stick
  - Complete the Business Crime Evidence Pack
  - Complete internal crime reports as appropriate

Anti-social behaviour (ASB)
Please contact us if an ongoing situation:
- Call 101 and ask for your local Neighbourhood Team
- Email us - The general enquiry email address is:- 101@devonandcornwall.pnn.police.uk

Complete online reporting
https://services.devon-cornwall.police.uk/crimereporting/

Minimum reporting requirements:
- CCTV – Viewed, available and downloaded to disc/memory stick
- Completed statement (witnessed in person or witnessed via CCTV) and exhibit label for CCTV (if applicable)
- Complete internal crime reports as appropriate

SCONE
- Selection of Stock
- Concealment of Stock
- Observation (continuous)
- No payment made/offered
- Exit without paying

Devon & Cornwall Police

20/01/16